



COVID-19 Update

April 2, 2020

To our Valued Customers,

On March 31, 2020 Texas Governor Greg Abbott issued an [Executive Order](#) implementing Essential Services and Activities Protocols for the state of Texas. The order requires anyone who is not considered an essential critical infrastructure worker to stay home. This exception is based on the [Department of Homeland Security's Guidance on the Essential Critical Infrastructure Workforce](#).

Per Governor Abbott's Executive Order and DHS's guidelines **Venkel LTD meets the criteria of a business operating in a Critical Sector** employing essential critical infrastructure workers. Specifically, Venkel is considered part of the Critical Manufacturing Sector.

Venkel LTD therefore, remains fully operational.

Up to this point we have experienced minimal negative effects to our supply chain. We are closely and continually monitoring order fulfillment and delivery status.

For the safety of our employees and customers we have implemented the following:

- Work-from-home for employees that can work effectively from their home
- Social distancing per recommended guidelines for on-site workers
- Sanitizing and frequent hand washing per recommended guidelines for on-site workers

- Regular sanitizing and cleaning of work areas and equipment
- Stay at home order for employees that are sick from any illness until medically cleared
- Stay at home order for employees who show no symptoms but may have been exposed elsewhere
- Visitor access has been suspended until further notice
- Field sales employees have suspended customer visits until further notice
- Company travel has been suspended until further notice

Please know that we greatly value the health and safety of our employees and customers and are working diligently to do our part to stop the advancement of the spread of COVID-19. Please don't hesitate to contact us with any questions or comments.

Wishing you, your co-workers, family and friends health and safety during this unprecedented time.

Sincerely,

Anil R. Venkatrao
President