



To our Business Partners,

We wanted to update you on our efforts in keeping everyone safe while ensuring our best effort to keep our supply chain of parts and services uninterrupted as much as possible. We recognize our role in supporting your organization.

At this time, we have seen minimal interruption in our supply chain, and are monitoring all orders and contract status to the best of our ability. Because our customer base serves our country's infrastructure with critical components used in transportation, emergency vehicles, first responder, food, pharmaceuticals, emergency power generation, utilities, medical and repair, Cal-Chip Electronics, Inc. is considered an *essential business* and will continue operations during the COV ID-19 pandemic until further notice.

We have implemented the following internal policies as follows:

- Any employee that is sick is required to stayhome.
- Any employees with symptoms of any illness are instructed to see a doctor and stay home until they can provide a medical release.
- We are sanitizing all areas of facility.
- Social distancing is being enforced in all areas of facility.
- Any office personnel that can work from home, is doing so and are set up with access to our system. They are continuing to perform all required tasks to minimize interaction within the office areas.

We have implemented the following policies for our customers and suppliers:

- Outside visitors to our facility have been put on hold indefinitely.
- Field sales calls have been put on hold.
- All company travel has been postponed.
- We continue to operate normal business hours, with our warehouse operating at normal capacity.
- We will inform our customers as best as possible should we encounter a delivery problem, while having resources to provide solutions to any issues.

Please be assured we are working hard to protect the health and safety of our employees, customers, and suppliers. Please do not hesitate to reach out to me with any questions or concerns, we wish all of you, your families, and friends well through this difficult time.

Sincerely,

*Jerome Giuliano*

President

Cal-Chip Electronics Inc.